



Agenda for the Meeting of the Royal Berkshire Fire Authority

Thursday, 25th June, 2020

At

6.30 pm

The Annual Meeting of the Royal Berkshire Fire Authority is being held online in accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

The Authority supports the principles of openness and transparency. To enable members of the press and public to see or hear the meeting this meeting will be livestreamed:

<https://www.youtube.com/user/RoyalBerkshireFRS>

For further information regarding this meeting, please contact:

Committee Team

0118 938 4611

E-Mail at committeeteam@rbfrs.co.uk

Headquarters, Newsham Court, Pincents Kiln, Calcot, Reading, Berkshire RG31 7SD



MEETING: Royal Berkshire Fire Authority Meeting

DATE AND TIME: Thursday, 25th June, 2020 at 6.30 pm

REMOTE MEETING: <https://www.youtube.com/user/RoyalBerkshireFRS>

S U M M O N S

You are hereby summoned to attend the meeting of the Royal Berkshire Fire Authority at the time, date and venue indicated above, when it is proposed to deal with the business set out in the enclosed Agenda.

A handwritten signature in black ink, appearing to read 'Graham Britten'.

GRAHAM BRITTEN
Monitoring Officer

To: Members of the Royal Berkshire Fire Authority:

| | |
|------------------------------------|------------------------------------|
| Councillor Christine Bateson | Councillor Graham Howe |
| Councillor Jane Stanford-Beale | Councillor Christine Hulme |
| Councillor Dennis Benneyworth | Councillor Tony Linden |
| Councillor Tina McKenzie-Boyle | Councillor Jo Lovelock |
| Councillor Jeff Brooks | Councillor Harjinder Minhas |
| Councillor Tricia Brown | Councillor Garth Simpson |
| Councillor David Cannon | Councillor Pauline Helliard-Symons |
| Councillor Rachelle Shepherd-DuBey | Councillor Angus Ross |
| Councillor Colin Dudley | Councillor Dexter Smith |
| Councillor Paul Gittings | Councillor Simon Werner |

Copy to: Senior Leadership Team (SLT), Royal Berkshire Fire and Rescue Service

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AGENDA

- 1. Election of Chairman for the 2020/21 Municipal Year**
- 2. Election of Vice-Chairman for the 2020/21 Municipal Year**
- 3. Apologies for Absence**
- 4. Declarations of Interest**

Purpose:

To receive declarations of interest from Councillors relating to items to be considered at the meeting, in accordance with the provisions of the Fire Authority's Local Code of Conduct, and any from Officers.

- 5. Minutes of the meeting held on 14 February 2020 (Pages 7 - 16)**

Recommendation:

That the minutes of the meeting held on 14 February 2020 be confirmed as a correct record and signed by the Chairman.

- 6. Petitions and Questions from the Public under Standing Orders 19 and 25**

Purpose:

To receive any questions from members of the public, in accordance with Standing Orders 19 and 25.

- 7. Receipt of Announcements**

Purpose:

To receive any announcements from the Chairman or the Chief Fire Officer.

- 8. Questions from Members under Standing Order 30**

Purpose:

To receive any questions from Members under Standing Order 30.

9. Notices of Motion under Standing Order 44

Purpose:

To receive any notices of Motion under Standing Order 44.

10. Appointment of Committees, Lead Members, Member Champions and Outside Bodies (Pages 17 - 36)

Purpose:

To agree Member nominations received for the appointment of Royal Berkshire Fire Authority Committees in accordance with the Constitution and the rules relating to political balance.

11. Wargrave Fire Station (Pages 37 - 44)

Purpose:

To agree the deferral period has now concluded and that the key criteria set out in 1.1 have not been achieved, therefore, the extant decision, made by Fire Authority in April 2017, will be implemented. Implementation will commence from 1 July 2020.

12. Community Safety Hub Wargrave (Pages 45 - 48)

Purpose:

To receive for note an update on the feasibility study into the potential for a Community Safety Hub at the site of Wargrave Station that was undertaken with Wokingham Borough Council, Wargrave Parish Council and blue light partners.

13. Response to letter from Lord Greenhalgh, Minister of State for Building Safety, Fire and Communities (Pages 49 - 58)

Purpose:

To note the letter of reply jointly prepared by the Chairman of the Fire Authority Colin Dudley, and Chief Fire Officer, Trevor Ferguson.

14. Statement of Assurance 2018/19 (Pages 59 - 80)

Purpose:

To agree the Statement of Assurance.

15. Corporate Calendar 2020/21 (Pages 81 - 86)

Purpose:

To agree the Corporate Calendar for the municipal year 2020/21.

16. Lead Member, Member Champion and Thames Valley Fire Control Service (TVFCS) Joint Committee Annual Reports (Pages 87 - 130)

Purpose:

To note the Annual Reports from Lead Members, Member Champions and 2019/20 RBFA representatives of TVFCS Joint Committee.

- a) Budget and Income Generation – Cllr Colin Dudley
- b) Collaboration Lead Member – Cllr David Cannon
- c) Integrated Risk Management Plan Lead Member – Cllr Dexter Smith
- d) Strategic Assets Lead Member – Cllr Angus Ross
- e) Community Safety and Health, Safety and Wellbeing Champion – Cllr Christine Bateson
- f) Organisational Development Champion – Cllr Pauline Helliard-Symons
- g) Thames Valley Fire Control Service (TVFCS) Joint Committee – Cllrs David Cannon and Angus Ross

17. Summary Report of Responses to the IRMP Strategy Consultation - Prevention, Protection and Response Proposals (Pages 131 - 136)

Purpose:

To consider the outcome of the consultation on IRMP Prevention, Protection and Response Strategies and determine what action should be taken following the consultation.

Please note the Summary Report and Prevention, Protection and Response Strategies and Underpinning Risk Analysis is attached under a separate cover (Appendices A – D).

18. Annual Plan 2020/21 (Pages 137 - 168)

Purpose:

To agree the Annual Plan for 2020/21.

19. Forward Plan (Pages 169 - 170)

Recommendation:

That the Forward Plan be noted.

20. Minutes of the Standing Committees

Recommendation:

To note that the minutes of the following meetings were published on RBFRS website <http://www.rbfrs.co.uk/about-us/fire-authority/fire-authority-meetings/>

21. Date of next meeting

Monday, 16 November 2020, 6.30pm, Venue to be confirmed.

22. Exclusion of the Public (Pages 171 - 172)

Recommendation:

To Resolve that under Section 100(A)(4) of the Local Government Act 1972 (as amended), the public be excluded from the meeting for the following Agenda Items on the grounds that they involve the likely disclosure of exempt information, as defined in the Paragraph 3 of Part I of Schedule 12A of the said Act indicated and is exempt information if, and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

23. Part II Minutes of the meeting held on 14 February 2020 (Pages 173 - 174)

Recommendation:

That the Part II minutes of the meeting held on 14 February 2020 be confirmed as a correct record and signed by the Chairman.
