

THAMES VALLEY FIRE CONTROL SERVICE JOINT COMMITTEE



MEETING: Thames Valley Fire Control Service Joint Committee Meeting

DATE AND TIME: Thursday, 16th December, 2021 at 2.00 pm

VENUE: Lynda Kenyon Suite
RBFRS Headquarters
Newsham Court
Pincent's Kiln
Calcot
Reading, Berkshire RG31 7SD

S U M M O N S

You are hereby summoned to attend the meeting of the Thames Valley Fire Control Service (TVFCS) Joint Committee at the time, date and venue indicated above, when it is proposed to deal with the business set out in the enclosed Agenda.

GRAHAM BRITTEN
Monitoring Officer

To: Members of the Thames Valley Fire Control Service Joint Committee:

Councillor David Cannon
Councillor Neil Fawcett
Councillor Glynis Phillips

Councillor Lesley Clarke OBE
Councillor Steven Lambert
Councillor Angus Ross

Copy to: Officer attendees of the TVFCS Joint Committee (Buckinghamshire and Milton Keynes, Oxfordshire and Royal Berkshire Fire and Rescue Services)

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Pincents Kiln, Calcot, Reading RG31 7SD

AGENDA

	Item	Page No.
1.	Apologies	
2.	Declarations of Interest	
3.	Minutes and recorded actions of the last meeting held on Monday 12 July 2021	(Pages 5 - 12)
4.	Announcements from the Chairman	
5.	Control National Operational Guidance Presentation	
6.	TVFCS Budget 2022/23 - to agree	(Pages 13 - 28)

	Item	Start time
7.	TVFCS Members Workshop Summary 16 September 2021 - to agree	(Pages 29 - 32)
8.	Capita Contract Novation - to note	(Pages 33 - 60)
9.	TVFCS Performance Reports Quarter 1 and Quarter 2 2021/22 - to note	(Pages 61 - 102)
10.	Forward Plan - to note	(Pages 103 - 104)
11.	<p>Dates of Meetings in 2022/23 - to agree</p> <p>Monday 14 March 2022 (Workshop) – This date was previously agreed.</p> <p>(The dates below to be provisionally agreed, and reviewed at the Workshop on 14 March 2022 due to published Local Authority meeting dates will not be available until the New Year)</p> <p>From July 2022, meetings will be arranged by Buckinghamshire Fire and Rescue Service.</p> <ul style="list-style-type: none"> - Monday 11 July 2022 (Annual Meeting) - Thursday 15 September 2022 (Workshop) - Thursday 15 December 2022 (Meeting) - Monday 20 March 2023 (Workshop) 	

Joint Committee Terms of Reference

1. REMIT AND OBJECTIVES OF THE JOINT COMMITTEE

- 1.1. The Joint Committee is constituted to provide overall strategic direction and oversight for the TVFCS.
- 1.2. The Joint Committee shall have the following functions:
 - 1.2.1. champion the TVFCS;
 - 1.2.2. act as the link between the TVFCS and the Fire Authorities ;
 - 1.2.3. guide recommendations from the TVFCS, that may affect the operational functions of the Fire Authorities, through the governance processes of the Fire Authorities;
 - 1.2.4. assist with the management of the relationships between the Fire Authorities;
 - 1.2.5. monitor the steady state operational benefits and performance of the TVFCS, against the agreed measures and targets;
 - 1.2.6. monitor steady state risks relevant to the TVFCS;
 - 1.2.7. monitor the financial performance of the TVFCS against required and available budget, benefits and efficiencies, and to contribute to the financial processes of the Fire Authorities;
 - 1.2.8. discuss, and contribute to, proposals on future developments for the TVFCS;
 - 1.2.9. provide strategic direction on the future of the TVFCS;
 - 1.2.10. consider and recommend to the Fire Authorities proposals in relation to Fire Authority Decisions including but not limited to:
 - (b) discuss and recommend proposals for additional full partners into the TVFCS;
 - (c) discuss and recommend proposals for the supply of TVFCS services to other fire and rescue services or other clients;
 - 1.2.11. decide upon and determine all matters which are Joint Committee Decisions, any matters referred to the Joint Committee for decision pursuant to the TVFCS decision making process in clause 11 (Decision Making by TVFCS) and any matters reserved by law or otherwise to the Joint Committee.

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