



**Agenda
for the Meeting
of the
Audit and Governance Committee**

Thursday, 28th March, 2024

At

6.30 pm

RBFRS Headquarters
Lynda Kenyon Suite
Newsham Court
Pincents Kiln
Calcot
Reading
Berkshire
RG31 7SD

For further information regarding this meeting, please contact:

Committee Team

0118 938 4611

E-Mail at committeeteam@rbfrs.co.uk

Headquarters, Newsham Court, Pincents Kiln, Calcot, Reading, Berkshire RG31 7SD



MEETING: Audit and Governance Committee Meeting

DATE AND TIME: Thursday, 28th March, 2024 at 6.30 pm

VENUE: Lynda Kenyon Suite
RBFRS Headquarters
Newsham Court
Pincents Kiln
Calcot
Reading, Berkshire RG31 7SD

S U M M O N S

You are hereby summoned to attend the meeting of the Royal Berkshire Fire Authority at the time, date and venue indicated above, when it is proposed to deal with the business set out in the enclosed Agenda.

A handwritten signature in black ink, appearing to read 'Graham Britten'.

GRAHAM BRITTEN
Monitoring Officer

To: Members of the Audit and Governance Committee:

Councillor Dennis Benneyworth	Councillor Morag Malvern
Councillor Tricia Brown	Councillor Dave McElroy
Councillor Haqeeq Dar	Councillor Joshua Reynolds
Councillor Billy Drummond	Councillor Robert Stedmond
Councillor Owen Jeffery	

Copy to: Senior Leadership Team (SLT), Royal Berkshire Fire and Rescue Service

For further information regarding this meeting, please contact:

Committee Team
0118 938 4611

E-Mail at committeeteam@rbfrs.co.uk

Headquarters, Newsham Court, Pincents Kiln, Calcot, Reading, Berkshire RG31 7SD



MEETING: Audit and Governance Committee Meeting

DATE AND TIME: Thursday, 28th March, 2024 at 6.30 pm

VENUE: Lynda Kenyon Suite
RBFRS Headquarters
Newsham Court
Pincent's Kiln
Calcot
Reading, Berkshire RG31 7SD

AGENDA

1. Apologies for Absence

2. Declarations of Interest

Purpose:

To receive Declarations of Interest from Councillors relating to items to be considered at the meeting, in accordance with the provisions of the Fire Authority's Local Code of Conduct, and any from Officers.

3. Minutes of the Meeting held on 24 January 2024 (Pages 5 - 12)

Recommendation:

That the Minutes of the meeting and any recorded actions held on 24 January 2024, be confirmed as a correct record and signed by the Chair.

4. Consideration of any matters properly referred to this Committee for decision

Recommendation:

To note there were no matters properly referred to this Committee for decision.

5. Annual Report on Governance (Pages 13 - 24)

Purpose:

To note Annual Report on Governance and to recommend to Fire Authority in June for note.

6. Response to the Government Consultation on addressing the Local Audit Backlog in England (Pages 25 - 32)

Purpose:

To note the Authority's response to the Government's Consultation on proposals to deal with the local audit backlog in England.

7. Member Development Annual Report and Progress against Action Plan
(Pages 33 - 60)

Purpose:

To note 2023/24 Member Development Annual Report and progress against action plan.

8. Quarterly Performance Report 2023/24 Quarter Three (October - December 2023) *(Pages 61 - 146)*

Purpose:

To note Royal Berkshire Fire and Rescue Service's (RBFRS) quarter three performance for the 23/24 financial year.

9. Forward Plan *(Pages 147 - 148)*

Purpose:

To note the Forward Plan.

10. Date of next meeting

Tuesday, 16 July 2024 at 6.30pm, RBFRS Headquarters, Newsham Court, Pincents Kiln, Calcot, Reading, Berkshire RG31 7SD.
