



**Agenda
for the Meeting
of the
Royal Berkshire Fire Authority**

Monday, 22nd April, 2024

At

6.30 pm

RBFRS Headquarters
Lynda Kenyon Suite
Newsham Court
Pincents Kiln
Calcot
Reading
Berkshire
RG31 7SD

For further information regarding this meeting, please contact:

Committee Team

0118 938 4611

E-Mail at committeeteam@rbfrs.co.uk

Headquarters, Newsham Court, Pincents Kiln, Calcot, Reading, Berkshire RG31 7SD



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S U M M O N S

You are hereby summoned to attend the meeting of the Royal Berkshire Fire Authority at the time, date and venue indicated above, when it is proposed to deal with the business set out in the enclosed Agenda.

A handwritten signature in black ink, appearing to read 'Graham Britten'.

GRAHAM BRITTEN
Monitoring Officer

To: Members of the Royal Berkshire Fire Authority:

Councillor Wendy Griffith	Councillor Tricia Brown
Councillor Dave McElroy	Councillor Jeff Brooks
Councillor Owen Jeffery	Councillor Haqeeq Dar
Councillor Joshua Reynolds	Councillor Paul Gittings
Councillor Ishrat Shah	Councillor Pauline Helliard-Symons
Councillor Robert Stedmond	Councillor Morag Malvern
Councillor Helen Taylor	Councillor Tina McKenzie-Boyle
Councillor Billy Drummond	Councillor Mike Smith
Councillor Peter Frewer	Councillor Rachelle Shepherd- DuBey
Councillor Dennis Benneyworth	Councillor Simon Werner

Copy to: Senior Leadership Team (SLT), Royal Berkshire Fire and Rescue Service

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AGENDA

- 1. Apologies for Absence**
- 2. Declarations of Interest**

Purpose:

To receive declarations of interest from Councillors relating to items to be considered at the meeting, in accordance with the provisions of the Fire Authority's Local Code of Conduct, and any from Officers.

- 3. Minutes of the meeting held on 15 February 2024 (Pages 7 - 18)**

Recommendation:

That the Minutes of the meeting and any recoded actions held on 15 February 2024 be confirmed as a correct record and signed by the Chair.

- 4. Petitions and Questions from the Public under Standing Orders 19 and 25**

Purpose:

To receive any questions from members of the public, in accordance with Standing Orders 19 and 25.

- 5. Receipt of Announcements**

Purpose:

To receive any announcements from the Chair or the Chief Fire Officer.

- 6. Issues arising from the Audit and Governance Committee**

Recommendation:

That it be noted that no reports have been referred by the Audit and Governance Committee.

7. Questions from Members under Standing Order 30

Purpose:

To receive any questions from Members under Standing Order 30.

8. Notices of Motion under Standing Order 44

Purpose:

To receive any notices of Motion under Standing Order 44.

9. Recommendations of Committees

Purpose:

To note no recommendation from committees were received.

10. Annual Plan 2024/25 (Pages 19 - 58)

Purpose:

To approve the Annual Plan 2024/25 for publication (Appendix A).

11. RBFRS Sustainability Programme: Phase 1 (Pages 59 - 70)

Purpose:

To approve capital expenditure budget of £1.77 million for delivery of the 'RBFRS Sustainability Programme Phase 1' as set out in the SAIF, and note the contents of the report.

12. 2024/25 Corporate Calendar (Pages 71 - 76)

Purpose:

To agree 2024/25 Corporate Calendar dates of Fire Authority and Committee meetings.

13. Lead Member and Champion Annual Reports (Pages 77 - 126)

Purpose:

To note the Annual Reports from Lead Members and Member Champions below:

- a) Budget and Income Generation Lead - Councillor Mike Smith
- b) Collaboration Lead – Councillor Simon Werner
- c) Community Risk Management Plan Lead – Councillor Paul Gittings
- d) Strategic Assets and Sustainability Lead – Councillor Rachelle Shepherd-DuBey
- e) Equality, Diversity and Inclusion Champion – Councillor Morag Malvern
- f) Community Safety Champion – Councillor Wendy Griffith
- g) Safety, Health, Fitness and Wellbeing Champion – Councillor Owen Jeffery

h) Honorary Armed Forces Champion – Councillor Rachelle Shepherd- DuBey

14. Forward Plan (*Pages 127 - 128*)

Recommendation:

That the Forward Plan be noted.

15. Minutes of the Standing Committees

Recommendation:

To note Minutes of recent meetings were published on RBFRS website
<http://www.rbfrs.co.uk/about-us/fire-authority/fire-authority-meetings/>

16. Date of the Next Meeting

Monday 24 June 2024, 6.30pm at RBFRS Headquarters, Newsham Court,
Pincents Kiln, Calcot, Reading RG31 7SD.
