



**Agenda
for the Annual Meeting
of the
Royal Berkshire Fire Authority**

Monday, 24th June, 2024

At

7.00 pm

RBFRS Headquarters
Lynda Kenyon Suite
Newsham Court
Pincents Kiln
Calcot
Reading
Berkshire
RG31 7SD

For further information regarding this meeting, please contact:

Committee Team

0118 938 4611

E-Mail at committeeteam@rbfrs.co.uk

Headquarters, Newsham Court, Pincents Kiln, Calcot, Reading, Berkshire RG31 7SD



MEETING: Royal Berkshire Fire Authority Annual Meeting

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S U M M O N S

You are hereby summoned to attend the meeting of the Royal Berkshire Fire Authority at the time, date and venue indicated above, when it is proposed to deal with the business set out in the enclosed Agenda.

A handwritten signature in black ink, appearing to read 'Graham Britten'.

GRAHAM BRITTEN
Monitoring Officer

To: Members of the Royal Berkshire Fire Authority:

Councillor Greg Bello	Councillor Dave McElroy
Councillor Dennis Benneyworth	Councillor Owen Jeffery
Councillor Tina McKenzie-Boyle	Councillor Neel Rana
Councillor Jeff Brooks	Councillor Joshua Reynolds
Councillor Tricia Brown	Councillor Wayne Smith
Councillor Billy Drummond	Councillor Helen Taylor
Councillor Rachelle Shepherd-DuBey	Councillor Lou Timlin
Councillor Peter Frewer	Councillor Simon Werner
Councillor Paul Gittings	Councillor Zafar Satti
Councillor Wendy Griffith	

Copy to: Senior Leadership Team (SLT), Royal Berkshire Fire and Rescue Service

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AGENDA

- 1. Election of Chair for 2024/25 Municipal Year**
- 2. Appointment of Vice-Chair for 2024/25 Municipal Year**
- 3. Apologies for Absence**
- 4. Declarations of Interest**

Purpose:

To receive declarations of interest from Councillors relating to items to be considered at the meeting, in accordance with the provisions of the Fire Authority's Local Code of Conduct, and any from Officers.

- 5. Minutes of the meeting held on 22 April 2024 (Pages 5 - 16)**

Recommendation:

That the Minutes of the meeting and any recorded actions held on 22 April 2024 be confirmed as a correct record and signed by the Chair.

- 6. Petitions and Questions from the Public under Standing Orders 19 and 25**

Purpose:

To receive any questions from members of the public, in accordance with Standing Orders 19 and 25.

- 7. Receipt of Announcements**

Purpose:

To receive any announcements from the Chair or the Chief Fire Officer.

8. Issues arising from the Audit and Governance Committee

Recommendation:

That it be noted that no reports have been referred by the Audit and Governance Committee.

9. Questions from Members under Standing Order 30

Purpose:

To receive any questions from Members under Standing Order 30.

10. Notices of Motion under Standing Order 44

Purpose:

To receive any notices of Motion under Standing Order 44.

11. Appointment of Committees, Lead Member, Member Champions, Working Parties and Outside Bodies (Pages 17 - 64)

Purpose:

To approve amended Fire Authority Terms of Reference, agree the nominations received for Royal Berkshire Fire Authority Committees, Special Responsibility Allowance positions, Working Parties and Outside Bodies.

12. Forward Plan (Pages 65 - 68)

Recommendation:

That the Forward Plan be noted.

13. Minutes of the Standing Committees

Recommendation:

To note Minutes of recent meetings were published on RBFRS website <http://www.rbfrs.co.uk/about-us/fire-authority/fire-authority-meetings/>

14. Date of the Next Meeting

Extraordinary Fire Authority meeting on Tuesday 9 July 2024, 6.30 pm at Royal Berkshire Fire Service (RBFRS) Headquarters, Newsham Court, Pincents Kiln, Calcot, Reading RG31 7SD.
