



**Agenda
for the Meeting
of the
Management Committee**

Monday, 22nd July, 2024

At

6.30 pm

RBFRS Headquarters
Lynda Kenyon Suite
Newsham Court
Pincents Kiln
Calcot
Reading
Berkshire
RG31 7SD

For further information regarding this meeting, please contact:

Committee Team

0118 938 4611

E-Mail at committeeteam@rbfrs.co.uk

Headquarters, Newsham Court, Pincents Kiln, Calcot, Reading, Berkshire RG31 7SD



MEETING: Management Committee Meeting

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S U M M O N S

You are hereby summoned to attend the meeting of the Royal Berkshire Fire Authority at the time, date and venue indicated above, when it is proposed to deal with the business set out in the enclosed Agenda.

A handwritten signature in black ink, appearing to read 'Graham Britten'.

GRAHAM BRITTEN
Monitoring Officer

To: Members of the Management Committee:

Councillor Jeff Brooks	Councillor Joshua Reynolds
Councillor Tina McKenzie-Boyle	Councillor Zafar Satti
Councillor Rachelle Shepherd-DuBey	Councillor Wayne Smith
Councillor Peter Frewer	Councillor Helen Taylor
Councillor Paul Gittings	Councillor Simon Werner
Councillor Wendy Griffith	

Copy to: Senior Leadership Team (SLT), Royal Berkshire Fire and Rescue Service

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Pincent's Kiln
Calcot
Reading, Berkshire RG31 7SD

AGENDA

- 1. Election of Chair for Municipal Year 2024/25**
- 2. Appointment of Vice-Chair for Municipal Year 2024/25**
- 3. Representative Bodies**

Purpose:

The Chair may, at his discretion, invite the Representative Bodies present to address the Management Committee once on any Part I item, on the prerequisite that the Representative Bodies advise the Chair at the commencement of the meeting of those Agenda items they wish to speak to.

- 4. Apologies for Absence**
- 5. Declarations of Interest**

Purpose:

To receive Declarations of Interest from Members relating to items to be considered at the meeting, in accordance with the provisions of the Fire Authority's Local Code of Conduct, and any from Officers.

- 6. Minutes of the meeting held on Tuesday 9 April 2024 (Pages 7 - 18)**

Purpose:

That the Minutes of the meeting and any recorded actions held on Tuesday 9 April 2024 be confirmed as a correct record and signed by the Chair.

- 7. Receipt of Announcements**

Recommendation:

To receive announcements from the Chair and / or Chief Fire Officer.

8. Issues arising from the Audit and Governance Committee

Recommendation:

That it be noted that no reports have been referred by the Audit and Governance Committee.

9. LED Lighting Priority 2 Project (Pages 19 - 28)

Purpose:

To approve the capital expenditure budget of £0.225m for the delivery of the 'LED Lighting Priority 2 Project' as provided in the Strategic Asset Investment Framework (SAIF), and note the delivery of this project be concurrent with the Public Sector Decarbonisation Scheme (PSDS) funded element of the RBFRS Sustainability programme.

10. Estates Minor New Works Capital Spend approval (Pages 29 - 34)

Purpose:

To approve the release of £171,350 from the SAIF to meet all the costs for estate related minor capital projects

11. Fleet Replacement Capital Spend approval (Pages 35 - 40)

Purpose:

To approve the capital expenditure of up to £220,000 over one year for the fleet assets as identified in Appendix A and note the budget request for fleet requirements represents a 20% reduction on the forecasted SAIF.

12. ICT Hardware Replacement (Pages 41 - 44)

Purpose:

To approve the expenditure on end-user equipment and services required to deliver improvements to deployment system and migration systems to the cloud.

13. 2023/24 Budget Monitoring - Quarter Four (Pages 45 - 62)

Purpose:

To note the report and agree the reserves position as set out in Appendix D.

14. Q4 Appliance Availability (To Follow)

Purpose:

To note Q4 Appliance Availability.

15. Forward Plan (Pages 63 - 66)

Recommendation:

To note the Forward Plan.

16. Date of next meeting

Tuesday, 8 October 2024 at 6.30pm at RBFRS Headquarters, Newsham Court, Pincents Kiln, Calcot, Reading RG31 7SD.

17. Exclusion of the Public (Pages 67 - 68)

Recommendation:

To Resolve that under Section 100(A)(4) of the Local Government Act 1972 (as amended), the public be excluded from the meeting for the following Agenda Items on the grounds that they involve the likely disclosure of exempt information, as defined in the Paragraph 3 of Part I of Schedule 12A of the said Act indicated and is exempt information if, and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Categories of 'Exempt Information' under Schedule 12A of the Local Government Act 1972.

18. Part II Minutes of Last Meeting (Pages 69 - 70)

Purpose:

That the Part II Minutes of the meeting and any recorded actions held on Tuesday 9 April 2024 be confirmed as a correct record and signed by the Chair.

19. Internet Services Waiver and New Network and Internet Services Contract (Pages 71 - 76)

Purpose:

To agree the recommendations in the report.
