

THAMES VALLEY FIRE CONTROL SERVICE JOINT COMMITTEE



Thames Valley Fire Control Service Joint Committee Meeting

Monday, 8th July, 2024 at 2.00 pm

**RBFRS Headquarters, Newsham Court, Pincents Kiln, Calcot,
Reading RG31 7SD**

AGENDA

	Item	Page No.
1.	Appointment of Chair for 2024/25	
2.	Appointment of Vice-Chair for 2024/25	
3.	Apologies	
4.	Introductions (including changes of membership, if any)	
5.	Declarations of Interest	
6.	Minutes and recorded actions of the last meeting held on Monday, 18 March 2024	(Pages 5 - 12)
7.	Questions from Members (written questions)	
8.	Matters Arising	
9.	Questions Submitted Under Standing Order 9.5 (questions from members of the public)	
10.	Annual Report 2023/24	(Pages 13 - 18)

	Item	Start time
	<p>Purpose:</p> <p>To note the annual report.</p>	
11.	<p>TVFCS Budget Outturn 2023/24</p> <p>Purpose:</p> <p>To note the revenue outturn position, capital outturn and TVFCS Renewal Fund year-end position.</p>	(Pages 19 - 28)
12.	<p>TVFCS Cost Apportionment Model</p> <p>Purpose:</p> <p>To note the revised cost apportionment figures, which will be applied to the TVFCS 2025/26, 2026/27 and 2027/28 Revenue budgets.</p>	(Pages 29 - 36)
13.	<p>TVFCS Performance Monitoring Q4 Annual Report 2023/24</p> <p>Purpose:</p> <p>To note TVFCS Q4 Annual Performance Monitoring Report for 2023/24.</p>	(Pages 37 - 46)
14.	<p>Forward Plan</p>	(Pages 47 - 48)
15.	<p>Date of Next Meeting</p> <p>Members / Officers Workshop – Wednesday 18 September 2024, 11am at RBFRS Headquarters, Newsham Court, Pincents Kiln, Calcot, Reading RG31 7SD.</p> <p>Thursday 12 December 2024, 2pm at RBFRS Headquarters, Newsham Court, Pincents Kiln, Calcot, Reading RG31 7SD.</p>	

Joint Committee Terms of Reference

1. REMIT AND OBJECTIVES OF THE JOINT COMMITTEE

- 1.1. The Joint Committee is constituted to provide overall strategic direction and oversight for the TVFCS.
- 1.2. The Joint Committee shall have the following functions:
 - 1.2.1. champion the TVFCS;
 - 1.2.2. act as the link between the TVFCS and the Fire Authorities ;
 - 1.2.3. guide recommendations from the TVFCS, that may affect the operational functions of the Fire Authorities, through the governance processes of the Fire Authorities;
 - 1.2.4. assist with the management of the relationships between the Fire Authorities;
 - 1.2.5. monitor the steady state operational benefits and performance of the TVFCS, against the agreed measures and targets;
 - 1.2.6. monitor steady state risks relevant to the TVFCS;
 - 1.2.7. monitor the financial performance of the TVFCS against required and available budget, benefits and efficiencies, and to contribute to the financial processes of the Fire Authorities;
 - 1.2.8. discuss, and contribute to, proposals on future developments for the TVFCS;
 - 1.2.9. provide strategic direction on the future of the TVFCS;
 - 1.2.10. consider and recommend to the Fire Authorities proposals in relation to Fire Authority Decisions including but not limited to:
 - (b) discuss and recommend proposals for additional full partners into the TVFCS;
 - (c) discuss and recommend proposals for the supply of TVFCS services to other fire and rescue services or other clients;
 - 1.2.11. decide upon and determine all matters which are Joint Committee Decisions, any matters referred to the Joint Committee for decision pursuant to the TVFCS decision making process in clause 11 (Decision Making by TVFCS) and any matters reserved by law or otherwise to the Joint Committee.