



**Agenda
for the Meeting
of the
Audit and Governance Committee**

Wednesday, 27th November, 2024

At

5.00 pm

RBFRS Headquarters
Lynda Kenyon Suite
Newsham Court
Pincents Kiln
Calcot
Reading
Berkshire
RG31 7SD

For further information regarding this meeting, please contact:

Committee Team

0118 938 4611

E-Mail at committeeteam@rbfrs.co.uk

Headquarters, Newsham Court, Pincents Kiln, Calcot, Reading, Berkshire RG31 7SD



MEETING: Audit and Governance Committee Meeting

DATE AND TIME: Wednesday, 27th November, 2024 at 5.00 pm

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S U M M O N S

You are hereby summoned to attend the meeting of the Royal Berkshire Fire Authority at the time, date and venue indicated above, when it is proposed to deal with the business set out in the enclosed Agenda.

A handwritten signature in black ink, appearing to read 'Graham Britten'.

GRAHAM BRITTEN
Monitoring Officer

To: **Members of the Audit and Governance Committee:**

Councillor Lou Timlin	Councillor Greg Bello
Councillor Dave McElroy	Councillor Tricia Brown
Councillor Owen Jeffery	Councillor Harjinder Gahir
Councillor Billy Drummond	Councillor Mohammed Nazir
Councillor Dennis Benneyworth	Councillor Zafar Satti

Copy to: **Senior Leadership Team (SLT), Royal Berkshire Fire and Rescue Service**

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AGENDA

- 1. Apologies for Absence**
- 2. Declarations of Interest**

Purpose:

To receive Declarations of Interest from Councillors relating to items to be considered at the meeting, in accordance with the provisions of the Fire Authority's Local Code of Conduct, and any from Officers.

- 3. Minutes of the Meeting held on 16 July 2024 (Pages 5 - 12)**

Recommendation:

That the Minutes of the meeting and any recorded actions held on 16 July 2024 be confirmed as a correct record and signed by the Chair.

- 4. Consideration of any matters properly referred to this Committee for decision**

- 5. Internal Audit Update (Pages 13 - 30)**

Purpose:

To note RSM's Progress Report for 2024/25.

- 6. Annual Governance Statements 2021/22 and 2022/23 (Pages 31 - 86)**

Purpose:

To agree Annual Governance Statements for 2021/22 and 2022/23.

7a. EY External Report - Value for Money (VFM) 2021/22 and 2022/23
(Pages 87 - 110)

Purpose:

To note EY's Value for Money Interim Report.

7b. External Auditor - EY Update and Statement of Accounts for 2021/22 and 2022/23_(To Follow)

Purpose:

To note an update from outgoing External Auditors, EY to include Statement of Accounts for 2021/22 and 2022/23.

8. Grant Thornton (GT) - External Auditor Update on Audit of 2023/24 Accounts *(Pages 111 - 178)*

Purpose:

To note Grant Thornton's update on Audit of 2023/24 Accounts.

9. Quarterly Performance Report 2024-25 Quarter 1 (April - June 2024)
(Pages 179 - 182)

Purpose:

To note Royal Berkshire Fire and Rescue Service's (RBFRS) Quarter 1 performance for the 2024-25 financial year.

Appendix A is attached under a separate cover.

10. Forward Plan *(Pages 183 - 186)*

Purpose:

To note the Forward Plan.

11. Date of next meeting

Thursday 30 January 2025, at 6.30pm, Lynda Kenyon Suite, RBFRS Headquarters, Newsham Court, Pincents Kiln, Calcot, Reading, Berkshire RG31 7SD.
