

ROYAL BERKSHIRE FIRE AUTHORITY



COMMITTEE	AUDIT AND GOVERNANCE COMMITTEE
DATE OF MEETING	17 SEPTEMBER 2019
SUBJECT	ANNUAL REPORT 2018/19
LEAD OFFICER	KATIE MILLS, HEAD OF CORPORATE SERVICES
LEAD MEMBER	N/A
EXEMPT INFORMATION	NONE
ACTION	FOR INFORMATION

1. EXECUTIVE SUMMARY

- 1.1 The purpose of this report is to present the Annual Report to the Audit and Governance Committee summarising performance in 2018/19.

2. RECOMMENDATION

- 2.1 To **NOTE** the Annual Report for publication externally, and
- 2.2 To **NOTE** the Q4 Strategic Performance Report.

3. REPORT

- 3.1 At the start of 2018/19, the Fire Authority agreed its Annual Plan for delivery of the Strategic Commitments as set out in the Corporate Plan 2015-2019. Within the Annual Plan were a number of Corporate Measures against which our performance was monitored by Officers and Members via the Audit and Governance Committee.
- 3.2 The Annual Report provides a summary of performance in 2018/19, highlighting a number of challenges and achievements in delivering services for the people of Berkshire.
- 3.3 As part of our commitment to transparency, following consideration by the Audit and Governance Committee, the Annual Report will be published on our website.
- 3.4 The Q4 Strategic Performance Report was due to be presented to the July A&G meeting. As the meeting was rescheduled to 17 September, and the Q1 report is being presented to the same meeting, it was decided by SLT that the

Q4 report would form an addendum to support the Annual Report for 2018/19, providing greater detail on each of the four quadrants: Service Provision, Corporate Health, Priority Programmes and Corporate Risk.

4. CONTRIBUTION TO STRATEGIC COMMITMENTS

4.1 The Annual Report sets out delivery against the Strategic Commitments in 2018/19.

5. FINANCIAL IMPLICATIONS

5.1 No direct financial implications.

6. LEGAL IMPLICATIONS

6.1 No direct legal implications.

7. EQUALITY AND DIVERSITY IMPLICATIONS

7.1 No direct equality and diversity implications.

8. RISK IMPLICATIONS

8.1 No direct risk implication.

9. CONSISTENCY WITH DUTY TO COLLABORATE

9.1 The Annual Report highlights a number of areas in which we have demonstrated our commitment to the duty to collaborate.

10. PRINCIPAL CONSULTATION

10.1 The Annual Report has been developed in consultation with the Senior Leadership Team.

11. BACKGROUND PAPERS

11.1 Annual Plan 2018/19

11.2 [Corporate Plan 2015-2019](#)

12. APPENDICES

12.1 Appendix A - Annual Report 2018-19

Appendix B – Q4 Strategic Performance Report 2018-19

13. CONTACT DETAILS

13.1 Katie Mills, Head of Corporate Services

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