

# ROYAL BERKSHIRE FIRE AUTHORITY



<b>COMMITTEE</b>	<b>AUDIT AND GOVERNANCE COMMITTEE</b>
<b>DATE OF MEETING</b>	<b>30 JULY 2020</b>
<b>SUBJECT</b>	<b>ANNUAL REPORT 2019/20</b>
<b>LEAD OFFICER</b>	<b>KATIE MILLS, HEAD OF CORPORATE SERVICES</b>
<b>LEAD MEMBER</b>	<b>N/A</b>
<b>EXEMPT INFORMATION</b>	<b>NONE</b>
<b>ACTION</b>	<b>FOR NOTE</b>

## 1. **EXECUTIVE SUMMARY**

- 1.1 The purpose of this report is to present the Annual Report to the Audit and Governance Committee summarising performance in 2019/20.

## 2. **RECOMMENDATION**

- 2.1 To **NOTE** the Annual Report prior to external publication.

## 3. **REPORT**

- 3.1 At the start of 2019/20, the Fire Authority agreed its Annual Plan for delivery of the Strategic Commitments as set out in the Corporate Plan 2019-2023. Within the Annual Plan were a number of Corporate Measures against which our performance was monitored by Officers and Members via the Audit and Governance Committee.
- 3.2 The Annual Report provides a summary of performance in 2019/20, highlighting a number of challenges and achievements in delivering services for the people of Berkshire.
- 3.3 As part of our commitment to transparency, following consideration by the Audit and Governance Committee, the Annual Report will be published on our website.

## 4. **CONTRIBUTION TO STRATEGIC COMMITMENTS**

- 4.1 The Annual Report sets out delivery against the Strategic Commitments in 2019/20.

**5. FINANCIAL IMPLICATIONS**

5.1 No direct financial implications.

**6. LEGAL IMPLICATIONS**

6.1 No direct legal implications.

**7. EQUALITY AND DIVERSITY IMPLICATIONS**

7.1 No direct equality and diversity implications.

**8. RISK IMPLICATIONS**

8.1 No direct risk implication.

**9. CONSISTENCY WITH DUTY TO COLLABORATE**

9.1 The Annual Report highlights a number of areas in which we have demonstrated our commitment to the duty to collaborate.

**10. PRINCIPAL CONSULTATION**

10.1 The Annual Report has been developed in consultation with the Senior Leadership Team.

**11. BACKGROUND PAPERS**

11.1 Annual Plan 2019/20

11.2 [Corporate Plan 2019-2023](#)

**12. APPENDICES**

12.1 Appendix A - Annual Report 2019-20

**13. CONTACT DETAILS**

13.1 Katie Mills, Head of Corporate Services  
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