

# ROYAL BERKSHIRE FIRE AUTHORITY



<b>COMMITTEE</b>	<b>AUDIT AND GOVERNANCE COMMITTEE</b>
<b>DATE OF MEETING</b>	<b>28 MARCH 2024</b>
<b>SUBJECT</b>	<b>QUARTERLY PERFORMANCE REPORT 2023-24 QUARTER THREE (OCTOBER – DECEMBER 2023)</b>
<b>LEAD OFFICER</b>	<b>PAUL BREMBLE, HEAD OF CORPORATE SERVICES</b>
<b>LEAD MEMBER</b>	<b>N/A</b>
<b>EXEMPT INFORMATION</b>	<b>NONE</b>
<b>ACTION</b>	<b>TO NOTE</b>

## 1. EXECUTIVE SUMMARY

- 1.1 To provide Audit & Governance Committee with an overview of the Royal Berkshire Fire and Rescue Service (RBFRS) third quarter (October - December 2023) performance for the 2023-24 financial year.

## 2. RECOMMENDATION/S

That the Audit & Governance Committee:

- 2.1 **NOTE** the performance against Service Provision and Corporate Health measures for the targets agreed by the Fire Authority for 2023-24.
- 2.2 **NOTE** the progress made on the priority programmes.
- 2.3 **NOTE** the position of corporate risk.
- 2.4 **DISCUSS** and **AGREE** any further actions, if appropriate.

## 3. REPORT

- 3.1 The quarterly performance report supports the Performance Management Framework which provides structure and governance that will enable RBFRS to measure, monitor and manage outputs and outcomes in a timely manner, allowing the organisation to respond and make informed decisions to ensure that statutory obligations and the Fire Authority's Strategic Commitments are successfully delivered.
- 3.2 Following data capture, review and analysis, evidence is reviewed by the Strategic Performance Board (SPB) whose purpose is to lead, support and

monitor the effective delivery of the Strategic Objectives by monitoring and reviewing performance across the four Quadrants.

- 3.3 Informed by these processes, key data and highlights have been extracted and reviewed by the Senior Leadership Team (SLT) and are presented in this report for scrutiny at the Audit and Governance committee.
- 3.4 The attached report provides an overview of performance for the third quarter (October – December 2023) performance for the 2023-24 financial year. It reports performance in four key areas:
- 3.5 Quadrant one - Service Provision - This section presents data and information which will allow members to monitor how RBFRS are doing at delivering its statutory obligations and any internal services provided between teams, departments and functions.
- 3.6 Quadrant two - Corporate Health - This section brings together all data, information and measures from across the organisation, which will allow members to monitor how RBFRS are managing key resources, e.g. People and Finance.
- 3.7 Quadrant three - Priority Programmes (CRMP, RBFRS Development Programme and the Strategic Asset Investment Framework) - This section will allow members to monitor progress of work designed to deliver a defined outcome which is different to or improves on current working practices, policies and procedures in support of delivering against the strategic commitments and Corporate Plan 2023-27.
- 3.8 Quadrant four - Assurance - This section provides an assessment of corporate risks that may impact on service delivery. This section will also include data and information from audit monitoring and an update on His Majesty's Inspectorate of Constabulary and Fire and Rescue Services (HMICFRS) Action Plan.

#### **4. CONTRIBUTION TO STRATEGIC COMMITMENTS**

- 4.1 **Prevention:** We will reduce the risk to our communities through our partnership duties and prevention education activities, ensuring that our services are accessible to all.
- 4.2 **Protection:** We will support those with responsibility for premises to understand their duties in ensuring the safety of all people using buildings covered by the Building Safety Act 2022 and Regulatory Reform (Fire Safety) Order 2005, whilst ensuring that our services are accessible to all.
- 4.3 **Response:** We will ensure that our people are trained and resources are located to provide the most effective response and to have a positive impact on incidents in our communities.
- 4.4 **Resilience:** We will ensure our resilience and work with our partners to promote and build resilience in the communities we serve.
- 4.5 **Sustainability:** We will ensure that we provide a financially sustainable and environmentally friendly service to our communities.

4.6 **People:** We will support our staff by providing a safe and inclusive environment for them to thrive in, building a diverse organisation that is engaged with, and accessible to, our communities.

## **5. FINANCIAL IMPLICATIONS**

5.1 This report provides Royal Berkshire Fire Authority (RBFA) financial information under the corporate health quadrant.

## **6. LEGAL IMPLICATIONS**

6.1 There are no legal implications arising from this report.

## **7. EQUALITY AND DIVERSITY IMPLICATIONS**

7.1 This report provides RBFRS equality and diversity information under the corporate health quadrant.

## **8. RISK IMPLICATIONS**

8.1 This report provides RBFRS corporate risk information under the assurance quadrant.

## **9. CONSISTENCY WITH DUTY TO COLLABORATE**

9.1 This report provides information on RBFRS performance measures and targets, as such there are no identified areas for collaboration.

## **10. PRINCIPAL CONSULTATION**

10.1 The Chief Fire Officer was consulted during preparation of this report.

10.2 The Head of Finance and Procurement was consulted on the content of this report.

## **11. BACKGROUND PAPERS**

11.1 Annual Plan 2023-24.

## **12. APPENDICES**

12.1 Included with main report.

## **13. CONTACT DETAILS**

13.2 Paul Bremble  
Head of Corporate Services  
07786 145153

13.3 Becca Chapman  
Data, Performance and Risk Manager  
07585 991629