

ROYAL BERKSHIRE FIRE AUTHORITY REPORT



COMMITTEE	FIRE AUTHORITY
DATE OF MEETING	22 APRIL 2024
SUBJECT	LEAD MEMBER AND MEMBER CHAMPION ANNUAL REPORTS
LEAD OFFICER	N/A
LEAD MEMBERS	COUNCILLORS SMITH, WERNER, GITTINGS, SHEPHERD-DUBEY, MALVERN, GRIFFITH AND JEFFERY
EXEMPT INFORMATION	NONE
ACTION	TO NOTE

1. **EXECUTIVE SUMMARY**

- 1.1 To note Annual Reports up to April 2024 received from Lead Members and Member Champions.

2. **RECOMMENDATION**

That the Fire Authority:

- 2.1 **NOTE** the reports.

3. **REPORT**

- 3.1 The attached appendices A-H detail the Annual Reports from the following Lead Members and Member Champions.
- a) Budget and Income Generation Lead Member – Councillor Mike Smith.
 - b) Collaboration Lead Member – Councillor Simon Werner.
 - c) Community Risk Management Plan (CRMP) Lead Member – Councillor Paul Gittings.

- d) Strategic Assets and Sustainability Lead Member – Councillor Rachelle Shepherd-DuBey.
- e) Equality, Diversity, and Inclusion (EDI) Member Champion – Councillor Morag Malvern
- f) Community Safety Member Champion – Councillor Wendy Griffith
- g) Safety, Health, Fitness and Wellbeing Champion – Councillor Owen Jeffery
- h) Armed Forces Honorary Member Champion – Councillor Rachelle Shepherd - DuBey

3.2 The 2023/24 Member Development Champion, Councillor Owen Jeffery presented [Member Development Annual Report and Progress Against Action Plan](#) to Audit and Governance Committee at its meeting on 28 March 2024, Item 7.

4. CONTRIBUTION TO STRATEGIC COMMITMENTS

- 4.1 Prevention: We will reduce the risk to our communities through our partnership duties and prevention education activities, ensuring that our services are accessible to all.
- 4.2 Protection: We will support those with responsibility for premises to understand their duties in ensuring the safety of all people using buildings covered by the Building Safety Act 2022 and Regulatory Reform (Fire Safety) Order 2005, whilst ensuring that our services are accessible to all.
- 4.3 Response: We will ensure that our people are trained and resources are located to provide the most effective response and to have a positive impact on incidents in our communities.
- 4.4 Resilience: We will ensure we are resilient and work with our partners to promote and build resilience in the communities we serve.
- 4.5 Sustainability: We will ensure that we provide a financially sustainable and environmentally friendly service to our communities.
- 4.6 People: We will support our staff by providing a safe and inclusive environment for them to thrive in, building a diverse organisation that is engaged with, and accessible to, our communities.

5. FINANCIAL IMPLICATIONS

- 5.1 Please refer to individual reports as to whether there are any financial implications.

6. LEGAL IMPLICATIONS

6.1 Please refer to individual reports as to whether there are any legal implications.

7. EQUALITY AND DIVERSITY IMPLICATIONS

7.1 Please refer to individual reports as to whether there are any equality and diversity implications.

8. RISK IMPLICATIONS

8.1 Please refer to individual reports as to whether there are any risk implications.

9. CONSISTENCY WITH DUTY TO COLLABORATE

9.1 Please refer to individual reports.

10. PRINCIPAL CONSULTATION

10.1 None for the purpose of this report.

11. BACKGROUND PAPERS

11.1 Member Development Annual Report and Progress against Action Plan – Audit and Governance Committee on 28 March 2024.

12. APPENDICES

12.1 Appendix A - Budget and Income Generation Lead Member- Councillor Mike Smith

12.2 Appendix B - Collaboration Lead Member – Councillor Simon Werner

12.3 Appendix C - Community Risk Management Plan Lead Member – Councillor Paul Gittings

12.4 Appendix D - Strategic Assets and Sustainability Lead Member – Councillor Paul Gittings

12.5 Appendix E - Equality, Diversity, and Inclusion (EDI) Member Champion – Councillor Morag Malvern

12.6 Appendix F Community Safety Champion – Councillor Wendy Griffith

12.7 Appendix G - Safety, Health, Fitness and Wellbeing Champion – Councillor Owen Jeffery

12.8 Appendix H – Armed Forces Honorary Member Champion – Councillor Shepherd-DuBey

13. CONTACT DETAILS

- 13.1 Budget and Income Generation – Conor Byrne (Head of Finance and Procurement) byrnec@rbfrs.co.uk
- 13.2 Collaboration – Jim Powell (Area Manager, Collaboration and Policy) powellj@rbfrs.co.uk
- 13.3 Community Risk Management Plan – Paul Bremble (Head of Corporate Services) bremblep@rbfrs.co.uk
- 13.4 Strategic Assets and Sustainability – Lukasz Wrona (Head of Business and Information Systems) wronal@rbfrs.co.uk and Paul Brooks (Head of Assets) brooksp@rbfrs.co.uk
- 13.5 Equality, Diversity and Inclusion (EDI) - Becci Jefferies (Head of Human Resources and Learning and Development) jefferiesb@rbfrs.co.uk
- 13.6 Community Safety – Dave Crease (Area Manager Response and Resilience) creased@rbfrs.co.uk
- 13.7 Safety, Health, Fitness and Wellbeing - Becci Jefferies (Head of Human Resources and Learning and Development) jefferiesb@rbfrs.co.uk
- 13.8 Armed Forces – Paul Bremble (Head of Corporate Services) bremblep@rbfrs.co.uk