

| ITEM   | DECISION BODY         | NEXT REPORTING DATE | REPORTING FREQUENCY | RECOMMENDED ACTION | LEAD OFFICER                       | LEAD MEMBER                              | PART I / II |
|--|-----------------------|---------------------|---------------------|--------------------|------------------------------------|--|-------------|
| External Audit report                                  | A&GC                  | 27.11.24            | Quarterly           | Note               | HF&P                               | N/A                                      | Part I      |
| Internal Audit report                                  | A&GC                  | 27.11.24            | Annual              | Note               | HF&P                               | N/A                                      | Part I      |
| Internal assessment of effectiveness within discipline | A&GC                  | 27.11.24            | Ad-hoc              | Agree              | HHR&L&D                            | N/A                                      | Part I      |
| Annual Governance Statement                            | A&GC                  | 27.11.24            | Annual              | Agree              | Programme Office Mgr               | N/A                                      | Part I      |
| Statement of Accounts                                  | A&GC                  | 27.11.24            | Annual              | Note               | HF&P                               | N/A                                      | Part I      |
| Q1 Performance Report                                  | A&GC                  | 27.11.24            | Quarterly           | Note               | Data, Performance and Risk Manager | N/A                                      | Part I      |
| Budget Monitoring Q2                                   | Management Committee  | 04.12.24            | Annual              | Note               | HF&P                               | Budget and Income Generation Lead        | Part I      |
| Sustainability Programme Phase 1 Uplift                | Management Committee  | 04.12.24            | Ad-hoc              | Note               | HoA                                | Strategic Assets and Sustainability Lead | Part I      |
| Sustainability Strategy Programme Overview             | Management Committee  | 04.12.24            | Ad-hoc              | Note               | HoA                                | Strategic Assets and Sustainability Lead | Part I      |
| Langley Refurbishment                                  | Management Committee  | 04.12.24            | Ad-hoc              | Note               | HoA                                | Strategic Assets and Sustainability Lead | Part I      |
| Appliance Availability Q2                              | Management Committee  | 04.12.24            | quarterly           | Note               | AM (R&R)                           | N/A                                      | Part I      |
| Quarterly Performance Report/Budget Monitoring         | TVFCS Joint Committee | 12.12.24            | Bi annual           | Note               | AM C&P and HF&P                    | N/A                                      | Part I      |
| Call Handling Contract Tender                          | TVFCS Joint Committee | 12.12.24            | Ad-hoc              | Note and Recommend | AM C & P                           | N/A                                      | Part I      |
| TVFCS Proposed Budget                                  | TVFCS Joint Committee | 12.12.24            | Annual              | Note and recommend | HF&P                               | N/A                                      | Part I      |
| Lease changes  | A&GC                  | 30.01.25            | Ad-hoc              | Note               | HF&P                               | N/A                                      | Part I      |
| Contract Regulations                                   | A&GC                  | 30.01.25            | Ad-hoc              | Note and recommend | HF&P                               | N/A                                      | Part I      |

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| Statement of Assurance 22/23 and 23/24  | A&GC                  | 30.01.25            | Quarterly           | Note and Recommend | HCS                                | RBFA Chairman and A&GC Chairman                                       | Part I      |
| Gender, Ethnicity and Equality Pay Gap  | A&GC                  | 30.01.25            | Annual              | Note               | HHR&L&D                            | N/A   | Part I      |
| Pay Policy Statement  | A&GC                  | 30.01.25            | Annual              | Note and Recommend | HHR&L&D                            | N/A   | Part I      |
| Internal Audit report   | A&GC                  | 30.01.25            | Quarterly           | Note               | HF&P                               | N/A   | Part I      |
| Q2 Performance Report   | A&GC                  | 30.01.25            | Quarterly           | Note               | Data, Performance and Risk Manager | N/A   | Part I      |
| Scheme of Member Allowances Annual Review   | Management Committee  | 10.02.25            | Annual              | Note and recommend | MO                                 | N/A   | Part I      |
| Budget Monitoring Q3  | Management Committee  | 10.02.25            | Annual              | Note               | HF&P                               | Budget and Income Generation Lead                                     | Part I      |
| AFA update  | Management Committee  | 10.02.25            | Ad-hoc              | Note               | AM C&P                             |   | Part 1      |
| Appliance Availability Q3   | Management Committee  | 10.02.25            | Quarterly           | Note               | AM (R&R)                           | N/A   | Part I      |
| Scheme of Member Allowances Annual Review   | Fire Authority        | 19.02.25            | Annual              | Approve            | MO                                 | N/A   | Part I      |
| Contract Regulations  | Fire Authority        | 19.02.25            | Ad-hoc              | Agree              | HF&P                               | N/A   | Part I      |
| CRMP 6 evaluation   | Fire Authority        | 19.02.25            | Ad-hoc              | Note               | ACFO                               | CRMP Lead   | Part I      |
| Annual Budget 24/25, Medium Term Financial Plan & Strategic Asset Investment Framework and TVFCS Budget | Fire Authority        | 19.02.25            | Annual              | Agree              | HF&P                               | Budget and Income Generation/ Collaboration and Strategic Assets Lead | Part I      |
| Annual Plan   | Fire Authority        | 19.02.25            | Annual              | Agree              | HCS                                | N/A   | Part I      |
| Pay Policy Statement  | Fire Authority        | 19.02.25            | Annual              | Agree              | HHR&L&D                            | N/A   | Part I      |
| Quarterly Performance Report/Budget Monitoring  | TVFCS Joint Committee | 17.03.25            | Bi annual           | Note               | AM C&P and HF&P                    | N/A   | Part I      |
| Internal Audit Report   | A&GC                  | 24.03.25            | quarterly           | Note               | HF&P                               | N/A   | Part I      |
| External Audit Report   | A&GC                  | 24.03.25            | quarterly           | Note               | HF&P                               | N/A   | Part I      |

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| Annual Report on Members Development  | A&GC           | 24.03.25            | Annual              | Note and Recommend | HCS                                | Member Development Champion | Part I      |
| Annual report on Governance / Members attendance and allowances / Code of Conduct annual consultation results | A&GC           | 24.03.25            | Annual              | Note and Recommend | HCS                                | A&GC Chairman               | Part I      |
| Quarter 3 Performance Report  | A&GC           | 24.03.25            | Quarterly           | Note               | Data, Performance and Risk Manager | N/A                         | Part I      |
| Corporate Calendar 2025/26  | Fire Authority | 17.04.25            | Annual              | Agree              | HCS                                | N/A                         | Part I      |
| Lead Member and Champion Annual Reports   | Fire Authority | 17.04.25            | Annual              | Note               | Lead Officers                      | Lead Members                | Part I      |