

ITEM	DECISION BODY	NEXT REPORTING DATE	REPORTING FREQUENCY	RECOMMENDED ACTION	LEAD OFFICER	LEAD MEMBER	PART I / II
Quarterly Performance Report/Budget Monitoring	TVFCS Joint Committee	12.12.24	Bi annual	Note	AM C&P and HF&P	N/A	Part I
Call Handling Contract Tender	TVFCS Joint Committee	12.12.24	Ad-hoc	Note and Recommend	AM C & P	N/A	Part I
TVFCS Proposed Budget	TVFCS Joint Committee	12.12.24	Annual	Note and recommend	HF&P	N/A	Part I
Lease changes	A&GC	30.01.25	Ad-hoc	Note	HF&P	N/A	Part I
Contract Regulations	A&GC	30.01.25	Ad-hoc	Note and recommend	HF&P	N/A	Part I
Statement of Accounts 23/24	A&GC	30.01.25	Annual	Agree	HF&P	N/A	Part I
Statement of Assurance 22/23 and 23/24	A&GC	30.01.25	Quarterly	Note and Recommend	HCS	RBFA Chairman and A&GC Chairman	Part I
Gender, Ethnicity and Equality Pay Gap	A&GC	30.01.25	Annual	Note	HHR&L&D	N/A	Part I
Discipline and Complaints Effectiveness 6 month Interim Report	A&GC	30.01.25	Ad-hoc	Note	HHR&L&D	N/A	Part I
Pay Policy Statement	A&GC	30.01.25	Annual	Note and Recommend	HHR&L&D	N/A	Part I
Internal Audit report	A&GC	30.01.25	Quarterly	Note	HF&P	N/A	Part I
Q2 Performance Report	A&GC	30.01.25	Quarterly	Note	Data, Performance and Risk Manager	N/A	Part I
Scheme of Member Allowances Annual Review	Management Committee	10.02.25	Annual	Note and recommend	MO	N/A	Part I
Annual Budget 25/26, Medium Term Financial Plan, SAIF and TVFCS Budget	Management Committee	10.02.25	Annual	Note and recommend	HF&P	Finance Lead	Part I
Culture Plan	Management Committee	10.02.25	Ad-hoc	Agree	DChEx	N/A	Part I
Efficiency and Productivity Plan update	Management Committee	10.02.24	Ad-hoc	Note	ACFO	N/A	Part I
Budget Monitoring Q3	Management Committee	10.02.24	Annual	Note	HF&P	Budget and Income Generation Lead	Part I
AFA update	Management Committee	10.02.25	Ad-hoc	Note	AM C&P		Part 1

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Appliance Availability Q3	Management Committee	10.02.25	Quarterly	Note	AM (R&R)	N/A	Part I
Scheme of Member Allowances Annual Review	Fire Authority	19.02.25	Annual	Approve	MO	N/A	Part I
Contract Regulations	Fire Authority	19.02.25	Ad-hoc	Agree	HF&P	N/A	Part I
CRMP 6 evaluation	Fire Authority	19.02.25	Ad-hoc	Note	ACFO	CRMP Lead	Part I
Enabling Remote Attendance and Proxy Voting at Local Authority meetings Consultation	Fire Authority	19.02.25	Ad-hoc	Note	HCS	N/A	Part I
Annual Budget 25/26, Medium Term Financial Plan & Strategic Asset Investment Framework and TVFCS Budget	Fire Authority	19.02.25	Annual	Agree	HF&P	Finance Lead	Part I
Pay Policy Statement	Fire Authority	19.02.25	Annual	Agree	HHR&L&D	N/A	Part I
Quarterly Performance Report/Budget Monitoring	TVFCS Joint Committee	17.03.25	Bi annual	Note	AM C&P and HF&P	TVFCS Chair	Part I
TVFCS Contingency call handling	TVFCS Joint Committee	17.03.25	Ad-hoc	Note and recommend	AM C&P	TVFCS Chair	Part I
Internal Audit Report	A&GC	24.03.25	quarterly	Note	HF&P	N/A	Part I
External Audit Report	A&GC	24.03.25	quarterly	Note	HF&P	N/A	Part I
Annual Report on Members Development	A&GC	24.03.25	Annual	Note and Recommend	HCS	Member Development Champion	Part I
Annual report on Governance / Members attendance and allowances / Code of Conduct annual consultation results	A&GC	24.03.25	Annual	Note and Recommend	HCS	A&GC Chairman	Part I
Quarter 3 Performance Report	A&GC	24.03.25	Quarterly	Note	Data, Performance and Risk Manager	N/A	Part I
TVFCS Contingency call handling	Management Committee	07.04.25	Ad-hoc	Agree	AM C&P	Cllr Frewer	Part I
Langley Refurbishment	Management Committee	07.04.25	Ad-hoc	Note	HoA	Strategic Assets and Sustainability	Part I
PSDS Uplift	Management Committee	07.04.25	Ad-hoc	Agree	HoA	N/A	Part II
Corporate Calendar 2025/26	Fire Authority	17.04.25	Annual	Agree	HCS	N/A	Part I
Lead Member and Champion Annual Reports	Fire Authority	17.04.25	Annual	Note	Lead Officers	Lead Members	Part I
Annual Plan	Fire Authority	17.04.25	Annual	Agree	HCS	N/A	Part I