

ROYAL BERKSHIRE FIRE AUTHORITY



COMMITTEE	AUDIT & GOVERNANCE COMMITTEE
DATE OF MEETING	11 DECEMBER 2018
SUBJECT	INTERNAL AUDIT UPDATE
LEAD OFFICER	CONOR BYRNE, HEAD OF FINANCE AND PROCUREMENT
LEAD MEMBER	N/A
EXEMPT INFORMATION	NONE
ACTION	FOR NOTE

1. EXECUTIVE SUMMARY

1.1 To present progress on the 2018/19 Audit Plan.

2. RECOMMENDATION

2.1 That the Committee **NOTE** the internal auditor's progress report.

3. REPORT

3.1 RSM's Progress Report is attached as **Appendix A**.

3.2 The Facilities Management audit has been finalised and has been attached as **Appendix B**.

3.3 The Risk Management and Governance audit has also been completed and is attached as **Appendix C**.

3.4 A representative from RSM will attend the meeting to update members.

4. CONTRIBUTION TO STRATEGIC COMMITMENTS

4.1 Commitment 5 – We will ensure that Royal Berkshire Fire and Rescue Service provides good value for money.

5. FINANCIAL IMPLICATIONS

5.1 The work of the internal auditors assures members that the Authority's finances are in good order.

6. LEGAL IMPLICATIONS

- 6.1 In accordance with Public Sector Internal Audit Standards, the Head of Internal Audit is required to provide an annual opinion, based upon and limited to the work performed, on the overall adequacy and effectiveness of the organisation's risk management, control and governance processes. The opinion should contribute to the Authority's Annual Governance Statement.

7. EQUALITY AND DIVERSITY IMPLICATIONS

- 7.1 None.

8. RISK IMPLICATIONS

- 8.1 The internal audit programme aims to identify key risks and report on the effectiveness of controls and mitigating actions.

9. CONSISTENCY WITH DUTY TO COLLABORATE

- 9.1 Internal audits will consider how the Authority is meeting this requirement where applicable.

10. PRINCIPAL CONSULTATION

- 10.1 The Chief Fire Officer has been consulted.

11. BACKGROUND PAPERS

- 11.1 2018/19 Internal Audit Plan.

12. APPENDICES

- 12.1 Appendix A – Progress Report.
12.2 Appendix B – Facilities Management Audit.
12.3 Appendix C – Risk Management and Governance Audit.

13. CONTACT DETAILS

- 13.1 Conor Byrne - Head of Finance and Procurement
Email: byrnec@rbfrs.co.uk
Tel: 0118 938 4720